

Matteo Rollin-Dijkhuis

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EDUCATION

BSc in International Politics and Government

Expected 07/2028

Università Bocconi - Milano, IT

Highschool Diploma

06/2025

The Bronx High School of Science - The Bronx, NY

- 3.7 Unweighted GPA

WORK EXPERIENCE & ENTREPRENEURSHIP

Passenger Service Agent

06/2026 - 08/2026

Hallmark Aviation Services - JFK Airport Terminal 1, New York, NY

- Supported 5-7 daily departures of 280-300 passengers for Air France and Lufthansa Group across check-in, boarding, baggage, rebooking, and irregular operations using Amadeus Altéa
- Assisted passengers in English, French, and Italian, including large groups of unaccompanied minors and passengers requiring assistance; supported onboard pre-departure operations and disruption resolution

IT Manager | Head of Editing, Science, Technology & Environment

09/2025 - 09/2026

Agora International - Milan, Italy

- Managed fellow editors within the Science, Technology & Environment section, overseeing assignments and editorial workflow across each publication cycle while editing 10-12 articles in 3 publication cycles
- Built and deployed a self-hosted PHP CRM in Docker, integrating 2 APIs and replacing fragmented spreadsheet, WhatsApp, and email workflows; centralized the publication pipeline for 92 articles across a 40-editor team

Games Family Assistant

01/2026 - 02/2026

Winter Olympics Milano Cortina 2026 - Milano, Italy

- Supported Olympic and Paralympic Family members in a roaming Games-time role, responding to guest requests and changing operational needs after completing Games protocol and safety training

Sales Enablement

09/2024 - 02/2025

Sunstone Credit - Manhattan, NY

- Built Python scripts to pull firmographics via APIs, enriching a 20k-company prospect universe
- Verified 800+ leads and standardized company data in Excel for import to CRM

Intern

04/2024 - 05/2024

Belgian Mission to the United Nations - Manhattan, NY

- Tracked multilateral meetings on topics including the Afghan situation; produced situation notes that consolidated 4 hour briefings into 1-page briefs
- Assisted negotiations in the 46th Session of the Committee on Information; drafted brief memos clarifying positions and trade-offs for counselor review

AWARDS & LEADERSHIP

- **University Associations:** Europe Focus Group Head, Aleph; International Cooperation Research Head, BOSDIC
- **Model United Nations:** 5 Best Delegate Awards, 4 Outstanding Delegate Awards, Elected 3 times to upper leadership, culminating in Secretary General (President) of a 300 person team

SKILLS

- **Technical:** Python (pandas, requests, sqlite3), PHP, Docker, SQL, HTML/CSS, API Integration, Excel, KNIME
- **Languages:** English (Native), French (Native), Italian (Intermediate), Mandarin Chinese (Beginner)

HOBBIES & PASSIONS

Skiing (Double Diamond/Black Slopes, Freeride), Running (1:28 Semi Marathon), Hiking/Mountaineering, Aviation & Flight Simulators (170 Hours), Entrepreneurship, Formula One, Cooking